



**Australian Government**  
**Department of Home Affairs**

## Visitor visa (subclass 600) Document Checklist - Vietnam

**Information about this visa:** <https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/visitor-600>

This checklist is for both these visa streams:

**Tourist stream**: for people travelling to Australia for a holiday, recreation or to visit family and friends.

**Business Visitor stream**: for people travelling to Australia for a short business visit. This includes making a general business or employment enquiry, conducting business negotiations or participating in a conference.

### Important:

- All visitor visa applications (subclass 600) must be lodged online from 30 September 2021. Please apply **early** prior to your intended travel date. We recommend that you do not enter into any binding financial commitments, such as purchasing airline tickets, before you have been notified of the decision on your visa application.
- A decision is often made solely on the information that you provide with your application at time of lodgement. If all the items in this checklist are not provided, **the visa application may be refused**.
- If any of your supporting documentation is not in English, you will need to include a **translation in English**, as well as a copy of the original document. Each translated document must include (in English) the translator's:
  - full name, address and telephone number; and
  - qualifications and experience in the language they are translating.
- When lodging online, please scan and upload original documents in **full colour**.
- If you are applying for an APEC Business Travel Card (ABTC) and wish to travel to Australia, see: <https://www.apec.org/Groups/Committee-on-Trade-and-Investment/Business-Mobility-Group/ABTC>

### How to apply:

- Create or log in to your **ImmiAccount** (see: <https://online.immi.gov.au/lusc/login>) to start your application
- Upload supporting documents

You can check your application status online. **Do not** send any documents by email or post.

For more information, see: <https://immi.homeaffairs.gov.au/help-support/applying-online-or-online-paper/online>

### Biometrics Collection:

Most applicants in Vietnam, regardless of their nationality, will need to provide their biometrics (fingerprints and a digital facial photograph). Biometrics are provided by appointment at an AVAC.

For more information, see: <https://immi.homeaffairs.gov.au/help-support/meeting-our-requirements/biometrics>

For applicants under 18 years old, a parent or legal guardian will need to be present when the biometrics are collected

**Persons exempt from biometrics collection**: Government officials and senior officials of international inter-government organisations when travelling to Australia as a representative of their country or organisation; Sovereigns, Heads of State and members of their families forming part of their household; serving Government Ministers and their immediate family members when travelling officially; Diplomats and consular officers accredited to Australia and their dependants; Diplomatic Couriers; Special Purpose Visa (SPV) holders, APEC Business Travel Card applicants.

## Visitor (subclass 600) visa - Document Checklist

### 1. Application

Complete the online application through your **ImmiAccount** (see: <https://online.immi.gov.au/lusc/login>)

If you are using a Migration Agent or an authorised representative:

- Form 956: Advice by a migration agent/exempt person of providing immigration assistances (see: <https://immi.homeaffairs.gov.au/form-listing/forms/956.pdf>)
- Form 965A: Appointment or withdrawal of Authorised Recipients (see: <https://immi.homeaffairs.gov.au/form-listing/forms/956a.pdf>)

### 2. Visa Application Charge

Current Visa Application Charges are found on the Department of Home Affairs website: **Visa Pricing Estimator** (see: <https://immi.homeaffairs.gov.au/visas/visa-pricing-estimator>) (if you are visiting as a government representative, there is no visa application charge)

For more information about payment methods, see: **Methods of payment** (<https://immi.homeaffairs.gov.au/help-support/applying-online-or-on-paper/online/how-to-pay>)

### 3. Identity

Your passport identity page and each page that has a visa label or entry / exit stamps for any country

One passport size photograph (less than six months old)

#### Details of Relatives Form

See: <https://vietnam.embassy.gov.au/files/hnoi/Details%20of%20Relatives%20for%20VN%2010012018.pdf>

*Note: If you are visiting as a government representative, you do not need to provide this form or the rest of the identity documents in this section below*

Your Birth Certificate

Your National Identity Card

All pages of the Household Registration Book

### 4. Financial position, employment

#### Evidence of your financial status, including:

- Recent bank statements
- Recent credit card statements showing available balance
- Income from rental properties, shares or other income-generating investments
- Any asset ownership certificates (such as house and land) you would like us to consider when assessing your visa application

#### If you are employed (by a company that you do not own):

- Details of your employment, including position, salary/wage, contact details of your current employer (address, telephone number and contact name)
- A letter from your employer confirming that leave has been approved for the time you intend to be in Australia

#### If you are self-employed:

- Your business licence and personal/business income tax statements for the previous financial year

#### If you are a student over 18 years of age:

- Your current academic enrolment record (we may verify this with your school/university)

## 5. Additional evidence required for travellers/ visitors

### 5.1 Business Visitor stream applicants:

#### Government representatives:

Government representatives should travel on the Business Visitor stream. Provide evidence that you are intending to visit as part of your duties representing a government:

- A letter of invitation from the Australian-based company or organisation; **and**
- Vietnamese officials: A Third Person Note from the Consular Department of the Ministry of Foreign Affairs in Hanoi, or the Department of External Relations in Ho Chi Minh City, showing the reason for your travel as a government official
- Other representatives of foreign governments should provide a letter from your Embassy/Consulate, or government

**Before submitting your application:** Make sure you answer “Yes” to the question “Is the applicant travelling as a representative of a foreign government, or travelling on a United Nations Laissez-Passer?” at the **Special category of entry section**

*Submit your application: You do not need to provide any further information below from this checklist.*

**All other Passport holders:** evidence of why you need to visit Australia on business and the type(s) of business activity you will undertake while in Australia, **including**:

- A letter of invitation from the host organisation in Australia
- If you are attending a conference, your conference registration details
- A letter from your employer stating the reasons for your visit to Australia
- Your schedule in Australia, with contact details of the companies involved
- Evidence of your educational and professional qualifications
- Evidence of your previous contact with business people or organisations in Australia

### 5.2 Tourist stream applicants

- Your itinerary for your stay in Australia, **or**

#### If intending to visit a relative, partner or friend in Australia:

- Evidence of the visa applicant’s relationship to the person they intend to visit; **and**
- A letter of invitation from the person the applicant intends to visit. If your relative, partner or friend is paying for your visit, evidence of their personal funds and income; **and**
- A copy of the relative/partner or friend’s passport identity page or other evidence of their identification, such as a driver’s licence

#### If intending to study for three months or less in Australia:

- Details of the course you have enrolled in

### 5.3 Minor applicants under 18 years of age

#### If the visa applicant is under 18 years of age, and intends on travelling without one or both of their parent(s) or legal guardian(s):

- An original letter signed by any non-accompanying parent(s) or legal guardian(s) consenting to the grant of the visa; or the form “Consent to grant an Australian visa to a child under the age of 18 years” available on our website (see: [https://hcmc.vietnam.embassy.gov.au/files/hchi/Consent%20to%20grant%20an%20Australian%20visa%20to%20a%20child%20under%20age%20of%2018%20years%20-%20EN-VN%20\(v20220420\).pdf](https://hcmc.vietnam.embassy.gov.au/files/hchi/Consent%20to%20grant%20an%20Australian%20visa%20to%20a%20child%20under%20age%20of%2018%20years%20-%20EN-VN%20(v20220420).pdf))
- This letter must clearly state the child’s name, name of the consenting parent(s)/guardian(s), and consent for the child to travel to Australia. Both this letter and the form must be certified by the local authority; **or**

- A court order from Australia or Vietnam permitting the removal of the child; **and**
- A National Identity Card or Passport of the non-accompanying parent(s) or legal guardian(s)

*Note: As children under 18 will not normally be travelling for business purposes, they should apply under the Tourist visa stream*