



Australian Government
Department of Home Affairs

Visitor visa (subclass 600) Document Checklist - Vietnam

Information about this visa: <https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/visitor-600>

Important:

- We recommend that you apply for your visa online as online applications are processed faster. Please apply at least **four (4) weeks** prior to your intended travel date. We recommend that you do not enter into any binding financial commitments, such as purchasing airline tickets, before you have been notified of the decision on your visa application.
- A decision is often made solely on the information that you provide with your application at time of lodgement. If all the items in this checklist are not provided, **the visa application may be refused**.
- When lodging online please scan and upload original documents in full colour. Otherwise, if you are providing copies of documents with a paper application, copies must be certified or stamped as being true copies of the original document by the local authority in Vietnam. In Australia, documents may be certified by a person before whom a statutory declaration may be made under the *Statutory Declarations Act, 1959*. Do not send photocopies of certified documents. See: <https://www.ag.gov.au/Publications/Statutory-declarations/Pages/default.aspx>
- You do not need to provide a translation for Vietnamese language documents. All other foreign language documents **must** be accompanied by a certified English translation.
- If you are applying for an APEC Business Travel Card (ABTC) and wish to travel to Australia, see: <https://www.apec.org/Groups/Committee-on-Trade-and-Investment/Business-Mobility-Group/ABTC>

How to apply:

1) Online

To lodge your application online: <https://immi.homeaffairs.gov.au/help-support/applying-online-or-on-paper/online>.
Lodging your application online allows you to:

- Submit your application at a time convenient to you
- Upload supporting documents
- Update your personal details anytime (including your passport)
- Check your application status
- Save and continue your application
- Inform us if your situation changes, or you wish to withdraw your application

Do not send any documents by email or post.

2) OR, at an Australian Visa Application Centre (AVAC)

Note: If you are applying on paper, please lodge your application at least **seven (7) weeks** before you wish to travel, as paper applications are processed slower than online applications. Australian Visa Application Centres are managed by VFS Global. You can book an appointment via their website and obtain more information about their locations and opening hours.

Website: <https://www.vfsglobal.com/australia/vietnam/>

Call Centre: 1900 565 639 (for clients calling within Vietnam) or 84 28 3521 2000 (from overseas)

Email: info.auvi@vfshelpline.com

Biometrics Collection:

Most applicants in Vietnam, regardless of their nationality, will need to provide their biometrics (fingerprints and a digital facial photograph). Biometrics are provided by appointment at an AVAC (see above).

For more information, see: <https://immi.homeaffairs.gov.au/help-support/meeting-our-requirements/biometrics>

For applicants under 18 years old, a parent or legal guardian will need to be present when the biometrics are collected

Persons exempt from biometrics collection: Government officials and senior officials of international inter-government organisations when travelling to Australia as a representative of their country or organisation; Sovereigns, Heads of State and members of their families forming part of their household; serving Government Ministers and their immediate family members when travelling officially; Diplomats and consular officers accredited to Australia and their dependants; Diplomatic Couriers; Special Purpose Visa (SPV) holders, APEC Business Travel Card applicants.

Visitor (subclass 600) visa - Document Checklist

Please indicate which stream you wish to be considered for:

- Tourist stream:** for people travelling to Australia for a holiday, recreation or to visit family and friends.
- Business Visitor stream:** for people travelling to Australia for a short business visit. This includes making a general business or employment enquiry, negotiations or participating in a conference.

Please print this checklist and attach it to your application.

Application	tick where included
<ul style="list-style-type: none"> • Complete the online application through your ImmiAccount (https://online.immi.gov.au/lusc/login), or • Paper application form: <ul style="list-style-type: none"> ○ Tourist stream: Form 1419 (https://immi.homeaffairs.gov.au/form-listing/forms/1419.pdf) <li style="text-align: center;">or ○ Business Visitor stream: Form 1415 (https://immi.homeaffairs.gov.au/form-listing/forms/1415.pdf) 	
<p>If you are using a Migration Agent or an authorised representative:</p> <ul style="list-style-type: none"> • Form 956: Advice by a migration agent/exempt person of providing immigration assistances (https://immi.homeaffairs.gov.au/form-listing/forms/956.pdf) • Form 965A: Appointment or withdrawal of Authorised Recipients (https://immi.homeaffairs.gov.au/form-listing/forms/965a.pdf) 	
Visa Application Charge	
<p>Current Visa Application Charges are found on the Department of Home Affairs website: Visa Pricing Estimator (https://immi.homeaffairs.gov.au/visas/visa-pricing-estimator) <i>(if you are visiting as a government representative, there is no visa application charge)</i></p> <p>For more information about payment methods, see: Methods of payment (https://immi.homeaffairs.gov.au/help-support/applying-online-or-on-paper/online/how-to-pay)</p>	
Identity	
Certified copy of your passport identity page and each page that has a visa label or entry / exit stamps for any country	
One passport size photograph (less than six months old)	
<p>Details of Relatives Form, see: https://hcmc.vietnam.embassy.gov.au/files/hchi/Details%20of%20Relatives%20for%20VN.%20Re-loaded%20070220.pdf</p> <p><i>Note: If you are visiting as a government representative, you do not need to provide this form or the rest of the identity documents in this section below</i></p>	
Certified copy of your Birth Certificate	
Certified copy of your National Identity Card	
Certified copy of all pages of the Household Registration Book	
1. Business Visitor stream applicants:	
<p>Government representatives:</p> <p>Government representatives should travel on the Business Visitor stream. Provide evidence that you are intending to visit as part of your duties representing a government:</p> <ul style="list-style-type: none"> • A letter of invitation from the Australia-based company or organisation; and 	

<ul style="list-style-type: none"> • Vietnamese officials: An original or certified copy of the Third Person Note from the Consular Department of the Ministry of Foreign Affairs in Hanoi, or the Department of External Relations in Ho Chi Minh City showing the reason for your travel as a government official • Other representatives of foreign governments should provide a letter from your Embassy/Consulate, or government <p><i>Submit your application: You do not need to provide any further information below from this checklist.</i></p> <p>All other Passport holders: evidence of why you need to visit Australia on business and the type(s) of business activity you will undertake while in Australia, including:</p> <ul style="list-style-type: none"> • A letter of invitation from the host organisation in Australia • If you are attending a conference, your conference registration details • A letter from your employer stating the reasons for your visit to Australia • Your schedule in Australia, with contact details of the companies involved • Evidence of your educational and professional qualifications • Evidence of your previous contact with business people or organisations in Australia 	
<p>2. Tourist stream applicants</p>	
<ul style="list-style-type: none"> • Your itinerary for your stay in Australia, or <p>If intending to visit a relative, partner or friend in Australia:</p> <ul style="list-style-type: none"> • Evidence of the visa applicant's relationship to the person they intend to visit; and • A letter of invitation from the person the applicant intends to visit. If your relative, partner or friend is paying for your visit, evidence of their personal funds and income; and • A copy of the relative/partner or friend's passport identity page or other evidence of their identification such as a driver's licence <p>If intending to study for three months or less in Australia:</p> <ul style="list-style-type: none"> • Details of the course you have enrolled in 	
<p>Financial position, employment</p>	
<p>Evidence of your financial status, including:</p> <ul style="list-style-type: none"> • Recent bank statements • Recent credit card statements showing available balance • Income from rental properties, shares or other income generating investments • Certified copies of any asset ownership certificates (such as house and land) you would like us to consider when assessing your visa application <p>If you are employed (by a company that you do not own):</p> <ul style="list-style-type: none"> • Details of your employment including; position, salary/wage, contact details of your current employer (address, telephone number and contact name) • A letter from your employer confirming that leave has been approved for the time you intend to be in Australia <p>If you are self-employed:</p> <ul style="list-style-type: none"> • A certified copy of your business licence and personal/business income tax statements for the previous financial year <p>If you are a student over 18 years of age: Your current academic enrolment record (we may verify this with your school/university)</p>	
<p>Additional Information required for children under 18 years of age</p>	

If the visa applicant is under 18 years of age, and intends on travelling without one or both of their parent(s) or legal guardian(s):

- An original letter signed by any non-accompanying parent(s) or legal guardian(s) consenting to the grant of the visa (you may use the form available on our website, see: https://hcmc.vietnam.embassy.gov.au/files/hchi/Minor_Consent_Form.pdf. This letter must clearly state the child's name, name of the consenting parent(s)/guardian(s), and consent for the child to travel to Australia and be certified by the local authority; **or**
- A court order from Australia or Vietnam permitting the removal of the child; **and**
- A certified copy of the National Identity Card of the non-accompanying parent or legal guardian

Note: As children under 18 will not normally be travelling for business purposes, they should apply under the Tourist visa stream