



**Australian Government**  
**Department of Home Affairs**

**Carer visa (subclass 116)**  
**Document Checklist**  
**Vietnam**

**Important:**

- Other Family category (subclass 114, 115 and 116) visas for applicants residing in the Mekong and North Asia Regions, including Vietnam residents, are processed by Perth Visa and Citizenship Office in Australia. See: [http://hcmc.vietnam.embassy.gov.au/hchi/visas\\_and\\_migration.html](http://hcmc.vietnam.embassy.gov.au/hchi/visas_and_migration.html)
- Please note that all foreign language documents submitted with your application **must** be accompanied by a certified English translation.
- Either of the following document types will be accepted when submitted with your application:
  - A certified copy of an original document, or
  - Scanned or electronic copies of the original document where the quality of the scan is a minimum of 300 dpi in 24 colour and saved as a jpg image or pdf file at a good quality setting.
- Certified copies must be authorised or stamped as being true copies of the original document by the local authority in Vietnam. In Australia, documents may be certified by a person before whom a statutory declaration may be made under the Statutory Declarations Act, 1959. Do not send photocopies of certified documents. See: [www.ag.gov.au/Publications/Pages/Statutorydeclarations.aspx](http://www.ag.gov.au/Publications/Pages/Statutorydeclarations.aspx)

**Processing Times:**

<https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-processing-times/global-visa-processing-times>

**Biometrics Collection:** most clients lodging visa applications in Vietnam, regardless of nationality, need to attend in person to provide their fingerprints and a digital facial photograph as part of visa application processing. The collection of biometrics is conducted at, VFS Global, in Ho Chi Minh City or Hanoi. Please take your original passport with you.

For further information on biometrics, see: <https://immi.homeaffairs.gov.au/help-support/meeting-our-requirements/biometrics>

[https://vietnam.embassy.gov.au/files/hnoi/20180110%20Client%20Fact%20Sheet\\_Biometrics\\_Vietnam.pdf](https://vietnam.embassy.gov.au/files/hnoi/20180110%20Client%20Fact%20Sheet_Biometrics_Vietnam.pdf)

**Where to Apply:**

<http://hcmc.vietnam.embassy.gov.au/hchi/WheretApply.html>

**Australian Visa Application Centre**

Vietnam - VFS Global Contact Information	Vietnam – VFS Global Locations
<p>Please call or email the Australian Visa Application Centre in your area to <b>make an appointment</b> before you lodge your visa application or provide your biometrics.</p> <p><b>Call Centre:</b> 1900.565.639 (for clients calling within Vietnam) 84.28.3521.2000 (for clients calling from overseas) <b>Email:</b> <a href="mailto:info.auvi@vfshelpline.com">info.auvi@vfshelpline.com</a> <b>Website:</b> <a href="http://www.vfsglobal.com/australia/vietnam">www.vfsglobal.com/australia/vietnam</a></p> <p><b>Hours of operation:</b> Application Lodgement: Monday to Friday, 8:30am - 3pm Document Collection: Monday to Friday, 8:30am - 5pm</p>	<p><b>Hanoi</b> G04, Ground Floor, Ocean Park Building 1 Dao Duy Anh Street, Phuong Mai Ward Dong Da District</p> <p><b>Ho Chi Minh City</b> Resco Tower (Level 5) 94 – 96 Nguyen Du Street, District 1</p> <p><b>Danang</b> ACB Tower 218 Bach Dang street, Hai Chau Ward</p>

**Carer visa (subclass 116)****Document Checklist****\*Please print this checklist and attach it to your application.**

Mandatory forms	tick where included	Official (SDP) use only
Form 47OF: <a href="#">Application for migration to Australia by other family members</a>		
Form 40: <a href="#">Sponsorship for migration to Australia</a>		
Details of Relative Form – available from: <a href="http://www.vietnam.embassy.gov.au/files/hnoi/relativesform.pdf">http://www.vietnam.embassy.gov.au/files/hnoi/relativesform.pdf</a>		
<p>If you are using a Migration Agent or an authorised representative:</p> <ul style="list-style-type: none"> <li>Form 956: <a href="#">Advice by a migration agent/exempt person of providing immigration assistance</a></li> <li>Form 965A: <a href="#">Appointment or withdrawal of Authorised Recipient</a></li> </ul> <p><b>Note:</b> If your sponsor would also like to appoint a Migration Agent or an authorised representative, they must complete a separate Form 956/Form 956A.</p>		
<b>Application fee</b>		
<p>Payment of the Base Visa Application Charge.</p> <p>If required:</p> <ul style="list-style-type: none"> <li>Payment of the Additional Applicant Charge (aged 18 years or over)</li> <li>Payment of the Additional Applicant Charge (under 18 years of age)</li> </ul> <p><a href="https://immi.homeaffairs.gov.au/visas/getting-a-visa/fees-and-charges/current-visa-pricing/live">https://immi.homeaffairs.gov.au/visas/getting-a-visa/fees-and-charges/current-visa-pricing/live</a></p>		
<b>You must also provide the following:</b>		
Certified copy of the Birth Certificate of the main applicant and all dependent applicants (including non-migrating children).		
Certified copies of the biodata pages of the passport or travel document (including the photograph) for each visa applicant.		
Certified copy of all pages of the applicant's current Household Registration Book.		
Original Curriculum Vitae for each person who is 18 years of age or over and included in the application.		
Two recent passport size photographs of you and any other person included in the application. You should print the name of the person on the back of each photograph.		
Evidence of your current marital status.		
Evidence of your relationship with the sponsor.		
<p>Evidence that the sponsor is an Australian citizen, Australian permanent resident or eligible New Zealand citizen.</p> <p>For New Zealand citizens – evidence of length of residence in Australia and of continuing links with Australia.</p>		
Judicial Record Card Number 2 issued from local Service of Justice for main visa applicant and migrating and non-migrating dependent family members aged 16 years and older.		

<p>Applicants who have lived in any other country for 12 months or more in the last 10 years since turning 16 years of age must provide an original copy of police clearance certificate from those countries – including their current country of residence.</p> <p>For Australia, note that a National Police Certificate from Australian Federal Police, Complete Disclosure is required.</p> <p><b>Important</b> please obtain the Police Certificate(s) specified at this link, we will not accept any other type of Police Certificate:  <a href="https://immi.homeaffairs.gov.au/help-support/meeting-our-requirements/character">https://immi.homeaffairs.gov.au/help-support/meeting-our-requirements/character</a></p>		
<p>If the person requiring care is a member of your Australian relative's family unit, evidence of their family relationship with, or dependency on, your Australian relative and evidence that they are an Australian citizen, Australian permanent resident or eligible New Zealand citizen.</p>		
<p>The Medibank / Bupa Health Solutions Carer Visa Assessment Certificate for the person who requires care in a sealed envelope or evidence the Medibank / Bupa Health Solutions assessment has commenced (a letter from Medibank / Bupa Health Solutions acknowledging request for a carer assessment).</p>		
<p>Evidence that the sponsor, the person needing care or their family members in Australia has sought care from welfare, hospital, nursing or community services in Australia.</p>		
<p>A written statement or a statutory declaration from each of the person needing care's relatives in Australia who are over 18 years of age. The statement is to outline what care they can provide to the person needing care.</p>		
<p>If anyone included in the application has been married: certified copy of the marriage certificate. If you are living in a de facto relationship, independent evidence that you have been in the relationship for at least 12 months.</p>		
<p>If anyone in the application has changed his or her name (for example by marriage or deed poll), a certified copy of evidence of the name change.</p>		
<p><u>Consent for the child to migrate to Australia</u></p> <p>Where a non-migrating parent or other person has the legal right to determine where the child can live, please provide:</p> <ul style="list-style-type: none"> <li>Written consent for the child to migrate to Australia from the non-migrating parent using the template available on our website <a href="#">here</a>.</li> </ul> <p>The signature of the non-migrating parent on the consent must be verified by the local authorities/public notary; <b>and</b></p> <ul style="list-style-type: none"> <li>Certified copy of the non-migrating parent's Identity Card; <b>and</b></li> <li>Certified copy of all pages of the non-migrating parent's Household Registration Book; <b>and</b></li> <li>For adopted children, please also provide the official Decision on Recognition of Child Adoption, including a Record of Receipt and Handing-Over a Child Adoption.</li> </ul> <p>If it is not possible to obtain a consent from the non-migrating parent, you will need to provide a court order stating that the migrating parent has sole custody and is allowed to move the child to Australia.</p>		
<p>If any child included in the application is adopted, certified copies of the adoption papers.</p>		
<p><b>Additional information required: For all migrating children aged 18 years or above</b></p>		
<p>Form 47A: Details of Child or other dependent family member aged 18 years or over  <a href="https://immi.homeaffairs.gov.au/form-listing/forms/47a.pdf">https://immi.homeaffairs.gov.au/form-listing/forms/47a.pdf</a></p> <ul style="list-style-type: none"> <li><a href="#">Questionnaire for Dependent Children aged 18 and over</a></li> <li>Original Single Status Certificate for female children aged 17 years and over; and male children aged 19 years and over;</li> </ul>		

<ul style="list-style-type: none"> <li>• Evidence that they are financially dependent on the main visa applicant for the basic needs of food, shelter and clothing, and how long this support has been provided. Evidence may include bank statements, money transfers, rent receipts etc.</li> <li>• Evidence of their current academic enrolment, including school records and report cards. If the child is not a full time student, an explanation of why they are not studying. If there has been a gap of over six months in study between finishing the final year of secondary high school and commencing further studies, please provide a statement explaining this timeframe.</li> </ul>		
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For further information, please refer to information on our websites:

**HCMC:** [www.hcmc.vietnam.embassy.gov.au/hchi/visas\\_and\\_migration.html](http://www.hcmc.vietnam.embassy.gov.au/hchi/visas_and_migration.html)

**Hanoi:** [www.vietnam.embassy.gov.au/hnoi/Visas\\_and\\_Migration.html](http://www.vietnam.embassy.gov.au/hnoi/Visas_and_Migration.html)

**Department of Home Affairs:** <https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing>

**Where can I get more information on this visa?**

See: <https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/carers-116>